

Department of Horticulture  
Virginia Tech  
Intern Evaluation  
(To be filled out by employer)

Student's Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Supervisor's Name and Telephone #: \_\_\_\_\_

Intern's Title/Duties:

Please circle the number that best applies. Make additional comments on the back or on an additional page.

	Excellent	Good	Average	Fair	Poor
<b>Work Ethic</b>					
1. Reported to work when scheduled					
2. Arrived to work on time					
3. Arranged for lateness or time off in advance					
4. Was properly dressed for work					
<b>Knowledge of Job</b>					
1. Grasped instructions quickly					
2. Developed appropriate technical knowledge					
3. Desired to increase knowledge of job					
4. Was willing to ask questions					
<b>Quality of Work</b>					
1. Produced work that was accurate and neat					
2. Produced the expected volume of work					
3. Was efficient in use of time					
4. Demonstrated ability to set priorities					
<b>Attitude</b>					
1. Showed initiative					
2. Was enthusiastic					
3. Was willing to work with and for others					
4. Accepted suggestions/criticisms					

Employer's Representative:

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date